



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*\*REVISED 06-05-2017**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** May 31, 2017

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of June 5, 2017

<b>June 5, 2017 Monday</b>	<p><b>*WI Counties Highway Assn (WCHA) Summer Highway Conference</b></p> <p>Parks Committee</p>	<p>8:00 a.m.</p> <p>9:30 a.m.</p>	<p><b>Chula Vista Resort Hwy 13 North, WI Dells</b></p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</p>
<b>June 6, 2017 Tuesday</b>	<p><b>*WI Counties Highway Assn (WCHA) Summer Highway Conference</b></p> <p>Aging &amp; Disability Resource Center Advisory Committee (ADRC)</p>	<p>8:00 a.m.</p> <p>1:00 p.m.</p>	<p><b>Chula Vista Resort Hwy 13 North, WI Dells</b></p> <p>Human Services 1541 Annex Rd, Jefferson</p>
<b>June 7, 2017 Wednesday</b>	<p><b>*WI Counties Highway Assn (WCHA) Summer Highway Conference</b></p> <p>Courthouse Security &amp; Facilities Meeting</p> <p>Historic Sites Preservation Council</p>	<p>8:00 a.m.</p> <p>8:30 a.m.</p> <p>8:30 a.m.</p>	<p><b>Chula Vista Resort Hwy 13 North, WI Dells</b></p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</p>
<b>June 8, 2017 Thursday</b>	No Scheduled County Meetings		
<b>June 9, 2017 Friday</b>	<p><b>*Planning and Zoning Committee Site Inspections (Agenda Revised)</b></p> <p><b>**WI River Rail Transit Commission (WRRTC) (Agenda Added)</b></p>	<p>8:00 a.m.</p> <p>10:00 a.m.</p>	<p><b>Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson</b></p> <p><b>Madison Highway Garage 2302 Fish Hatchery Rd, Madison</b></p>
<b>June 10, 2017 Saturday</b>	Lower Spring Lake Protection & Rehabilitation District	10:00 a.m.	Village Hall 100 Taft St, Palmyra
<b>June 11, 2017 Sunday</b>	No Scheduled County Meetings		



## Agenda

# Jefferson County Highway Committee Notice

WI Counties Highway Association (WCHA)  
Summer Highway Conference  
June 5 – 7, 2017  
Chula Vista Resort  
Hwy 13 North  
Wisconsin Dells, WI 53965  
8:00 A.M.

### Attendees:

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice Chairman,  
Mike Kelly-Secretary, James Braugher, Blane Poulson  
**Highway Commissioner:** William T. Kern

## AGENDA TOPICS

### ***WCHA Summer Highway Conference:***

Members of the Highway Committee may attend the Wisconsin County Highway Association Summer Highway Conference, at the Chula Vista Resort, Wisconsin Dells, WI. No action will be taken.

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.*

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, June 5, 2017

Time: 9:30 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve

Payne, Laura  
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for May 1, 2017 and May 3, 2017
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Request by UW-Whitewater to Monitor Chemical Communications of Canids
9. Discussion and Possible Action on Participating as a Pilot Community Setting Priorities and Management for the use of Acquired Flood Lands
10. Discussion and Possible Action on Glacial Drumlin State Trail to Cambridge Connector Trail Selection & Implementation Plan
11. Discussion and Possible Action on acquiring WisDOT HWY 16 Wayside
12. Report from the Jefferson County Historical Site Preservation Council
13. Discussion on the Interurban Trail Project
14. Discussion on the Carlin Weld Open
15. Discussion on the Grand Opening of the Rock River Trail
16. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
17. Review of Financial Statements (April, 2017) and Department Update – Parks Department
18. Adjourn

Next scheduled meetings: July 3, 2017  
August 7, 2017  
September 4, 2017  
October 2, 2017

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**ADRC Advisory Committee Agenda**  
**Jefferson County Human Services Department**  
1541 Annex Road, Jefferson, WI 53549  
Health/Human Services Conference Room

Date: Tuesday, June 6, 2017

Time: 1:00 p.m.

**Committee Members:** Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel, Ellen Sawyers

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 5/2/2017
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates
9. Discuss and review 2016 Annual Report- Aging & ADRC Section
10. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
11. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
12. Discuss and review Care Transitions Module
13. Discuss and review Suggested 2018 ADRC Contract Revisions
14. Discuss Elder Abuse Awareness Day
15. Discuss and review Meal Cost Tool
16. Discuss possible future agenda items
17. Adjourn

Next scheduled meetings:     July 4, 2017  
   August 1, 2017  
   September 5, 2017

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# COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

**Room #202**

311 S. Center Avenue

Jefferson, WI 53549

**Wednesday, June 7, 2017 at 8:30 a.m.**

## ***Committee Members by SCR 70.39***

*Randy R. Koschnick  
Circuit Court Judge*

*James Schroeder  
County Board Chair*

*Benjamin Wehmeier  
County Administrator*

*Carla Robinson  
Clerk of Circuit Court*

*Jennifer Weber  
Family Court Commissioner*

*Paul Milbrath  
Sheriff*

*Susan Happ  
District Attorney*

*Jeffrey DeLaRosa  
Public Defender*

*Ben Brantmeier  
Rep. of local bar association*

*Laurie Anderson  
V/W Coordinator*

*Donna Haugom  
Emergency Mgmt Director*

## ***Other Members:***

*Mark Miller  
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 1, 2017 & May 1, 2017 meetings.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
  - a) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
  - b) Inability to hear tornado alarm in the courtrooms.
  - c) Discussion on internal alert system for courthouse emergencies.
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge security and safety.
9. Reconvene in open session
10. Tentative future meeting dates:

September 6, 2017	8:30 a.m.
December 6, 2017	8:30 a.m.
March 7, 2018	8:30 a.m.
11. Future agenda items.
12. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

# **Historic Sites Preservation Council**

Jefferson County Courthouse  
311 S. Center Avenue, Room 112

Wednesday, June 7, 2017  
8:30 a.m.

## **Council Members**

Ed Morse, Chair; Matt Foelker, Vice Chair; Robert Birmingham,  
Secretary; Steve Nass; Steve Mode

## **Agenda**

1. Call to order
2. Roll call
3. Certification of compliance with the open meetings law
4. Review of agenda
5. Public comment  
(Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the May 18, 2017 meeting
7. Communications
8. Level of assistance from Parks Department to the Council
9. Review of Council ordinance
10. Criteria for County Historic Landmark designation
11. Pending requests or prospective sites for landmark status
12. Potter's field designation, status and future action
13. Outreach to local historical societies
14. Educational efforts and Council website
15. Future meeting schedule
16. Potential agenda items for Council's next meeting
17. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or any other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.*

**AGENDA**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

***\*REVISED 5/31/17***

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE**  
**311 S. CENTER AVE., JEFFERSON, WI 53549**  
**8:00 A.M. ON FRIDAY, JUNE 9, 2017**

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with the Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Discussion and Possible Decision on R3912A-16 for Benjamin & Stacy Schweighardt, Town of Milford, on PIN 020-0814-3632-002, Presented in Public Hearing on August 18, 2016 and Subsequently Postponed**
8. **Site Inspection for David & Kody Habeck for Their Request to Replace the Home at W5980 County Road J at More than 100 Feet from its Existing Location. The Site is in the Town of Jefferson, on PIN 014-0614-1032-000**
9. ***\*Site Inspection for Petition R3969A-17-Laura Jacobson/Roy J Haas Jr Property, County Road Y and Haas Road in the Town of Hebron, on PIN 010-0615-2211-000, Presented in Public Hearing on May 18, 2017 and Subsequently Postponed***
10. **Site Inspection for Petition R3965A-17-Bernard Gilbert on PIN 024-0516-2413-000, North of State Road 59, Town of Palmyra, Presented in Public Hearing on April 20, 2017 and Recommended for Denial**
11. **Site Inspections for Petitions to be Presented in Public Hearing on June 15, 2017:**  
R3971A-17 - Vincent Stark Estate to create a 2-acre A-3, farm consolidation lot around the home at N6519 County Road Q and a 2-acre A-3, farm consolidation lot around the home at N6523 County Road Q from part of PINs 002-0714-0843-000 and 002-0714-1712-001 in the Town of Aztalan. The proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.  
  
R3972A-17 – Mark & Deborah Hoffmann to create a 2.6-acre A-3, farm consolidation lot around the home and shed at N1655 Findlay Road, Town of Cold Spring from PIN 004-0515-1711-000. This proposal is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.  
  
R3973A-17 – Casey L Kottwitz/James & Gail Kottwitz Trust Property to create a 2-acre A-3 vacant building site on Tesmer Road from part of PIN 030-0813-2341-000 in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.  
  
R3974A-17 – Zach Holcomb/Conrad & Carolyn Holcomb Trust Property to create a 2-acre A-3 lot with existing shed at W4264 Zillge Lane in the Town of Watertown from part of PIN 032-0815-2942-001. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3975A-17 – Tom & Terry Zignego to create a vacant 1-acre A-3 building site from part of PIN 014-0615-0141-001 in the Town of Jefferson and a vacant 2-acre building site from part of PINs 014-0615-0141-001 in the Town of Jefferson and 026-0616-0632-000 in the Town of Sullivan. These lots are adjacent to N4664 Rome Road, and are being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R3976A-17 – Tom & Terry Zignego to create a 3.66-acre Natural Resource zone north of N4664 Rome Road from part of PINs 014-0615-0141-001, Town of Jefferson and 026-0616-0632-000, Town of Sullivan. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3977A-17 – William Becker/Carl & Jennifer Martin Property to create a 2-acre Natural Resource zone from part of PIN 022-0613-1211-000 near County Road G in the Town of Oakland. This is being done in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CU1920-17 – Nichole Gleesing & James Jaquith for conditional use to allow an extensive on-site storage structure in the R-2 zone at N2602 County Road N, Town of Koshkonong, on PIN 016-0614-3642-009.

## **12. Adjourn**

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountyi.gov](http://www.jeffersoncountyi.gov).**

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**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*



# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday June 9, 2017 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Matthew Honer, WRRTC Administrator

## Wisconsin River Rail Transit Commission

Meeting Friday, June 9<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### *WRRTC's Schedule of Meetings:*

2017
January 6
February 10
March 10
April 7
May 5
June 9
July 7
August 4
September 8
October 6
November 10
December 8

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday** of the **month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

*To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)*

# Wisconsin River Rail Transit Commission

Meeting - Friday, June 9<sup>th</sup>, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft May 2017 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

## REPORTS & COMMISSION BUSINESS

*5 minutes estimated | Update and Action Item*

8. **WRRTC Financial Report** – Jim Matzinger, Accountant
  - Treasurer's Report for June and Payment of Bills

*10 minutes estimated | Update*

9. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Other Continuing Issues/ Topics
  - Update on Business Development

10. *10 minutes estimated | Update*  
**WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT
11. *5 minutes estimated | Update*  
**WRRTC Correspondence/Communications and Administrator’s Report** – Matthew Honer, Admin.
12. *15 minutes estimated | Update and Action Item*  
**Discussion and Action to approve WRRTC Insurance Policy Renewal** – Matthew Honer, Admin
13. *15 minutes estimated | Update and Action Item*  
**Discussion and Possible Action on cost-share and scope of work options for the Sauk Bridge Rehabilitation** – Alan Sweeney, Chair
14. *15 minutes estimated | Update and Action Item*  
**Discussion and Possible Action on 2018 Budget** – Alan Sweeney, Chair
15. *15 minutes estimated | Update and Action Item*  
**Presentation of GIS Mapping of Monroe Subdivision**- Kim Tollers, WisDOT
16. Action Item. **Adjournment**

***LOWER SPRING LAKE PROTECTION & REHABILITATION DISTRICT***

***3<sup>rd</sup> Quarterly Meeting***

***Village Hall  
100 Taft Street  
Palmyra, WI***

***June 10, 2017 10:00 A.M.***

*Members: Carol Dixon, President; Debby Bartolerio, Secretary; Vicki Bradford, Treasurer;  
Blane Poulson, County Board Rep; David Turner, Village of Palmyra Rep*

- Call to order (Carol)
- Reading of April 8<sup>th</sup> Meeting Minutes (Debby)
- Treasurer's Report (Vicki)
- Chemical Treatment Report (Patricia/Steve)
- Weed Harvester Update (Dave H)
- Geese Depredation Report (Bill & Beth)
- Clean Boats, Clean Waters Update (Pat)
- Dam Repair Update (Dave T)
- Appointment of Nominating Committee
- Appreciations (Carol)
- Open Forum
- (10:30) - Drawdown Presentation (Scott Provost)
- Next Meeting Date
- Adjournment